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WASHINGTON COUNTY FAMILY YMCA

Job Title: **Substitute Preschool Teacher Assistant**

Reports to: Preschool Director/Preschool Lead Teacher

Compensation: \$12-\$15/hr based on experience

Revision Date: February 17, 2025

POSITION SUMMARY:

Provide direction for the students and implements program curriculum. Provide a quality experience for children and parents that focus on the YMCA values: honesty, respect, responsibility, and caring.

ESSENTIAL FUNCTIONS:

1. Work with Lead teacher to provide a nurturing environment that supports learning and encourages independence and decision making.
2. Engage in positive discipline to support a child's ability to acquire the skills of self-discipline.
3. Supervises the students, classroom, and all activities and make ongoing, systematic observations and evaluations of each child.
4. Work effectively with other Y employees.
5. Accepts and demonstrates the Y's values. Demonstrates a desire to serve others and fulfill community needs.
6. Builds effective, supportive working relationships with team members.
7. Attend all required meetings and trainings as directed.
8. Conduct other duties as assigned.

YMCA COMPETENCIES (Teacher Assistant):

Mission Advancement: Accepts and demonstrates the Y's values. Demonstrates a desire to serve others and fulfill community needs.

Collaboration: Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

Operational Effectiveness: Makes sound judgments, and transfers learning from one situation to another.

Personal Growth: Pursues self-development that enhances job performance. Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

QUALIFICATIONS:

1. Minimum high school diploma; 2 year college degree and child care training preferred.
2. At least 18 years of age.
3. CPR, First Aid, AED certifications-will provide if necessary
4. Previous experience working with children in a developmental setting preferred.

5. Ability to organize and implement age-appropriate/developmentally appropriate program activities.
6. Previous experience with diverse populations. Ability to develop positive, authentic relationships with people from different backgrounds.

PHYSICAL DEMANDS

1. Ability to lift up to 50 lbs (e.g., assisting children with their personal needs, carrying materials)
2. Ability to sit on the floor and engage in floor-level activities with children
3. Ability to stand, walk, bend, and kneel as required for classroom activities and supervision

SIGNATURE:

I have reviewed and understand this job description.

Employee's Name

Employee's Signature

Today's Date: _____